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## **GROUND RULES FOR FACILITATED SCIENTIFIC REVIEW ERPP SCIENTIFIC REVIEW PANEL**

### **Participation**

- 1) Participants in the facilitated scientific review include scientific panelists, technical advisors, stakeholder representatives, CALFED staff, and the CONCUR Facilitation Team.
- 2) Scientific Panelists have been recruited based on their independence from Bay-Delta stakeholders, their expertise in a discipline or disciplines relevant to the ERPP, their track record of publication and research, and their previous experience in providing scientific advice for public policy.
- 3) Technical Advisors have been recruited to assist the panel based on their specific knowledge of the Bay-Delta ecosystem, their record of research or practical experience in resource management. Technical advisors may be employed by an agency or aligned with one or more of the stakeholder groups.
- 4) Stakeholder representatives and the general public are invited to observe the deliberations of the panel. In addition, specific time is allocated for public comment on each of the four days. In addition, throughout the deliberations, panel observers will be able to pose comments on 4 X 6 notecards, which will be conveyed to the Panel Chair and Facilitation Team.
- 5) The Panel Chair and the Facilitation Team will be responsible for guiding the deliberations and moderating the discussion during all portions of the meeting. The agenda will be structured according to a series of 12 questions. The Panel Chair and Facilitation Team will be responsible for summing up the panel's response to each question.
- 6) During the public comment portion of the meeting, the Panel Chair and Facilitation Team will take comments in the order speakers requested to be recognized. (A sign-up sheet will be available at the registration desk.) A three-five minute time limit on comments and questions will be observed. Stakeholders are encouraged to organize their thoughts in writing and to be as concise as possible.

### **Agenda and Meeting Structure**

- 1) The Day One agenda begins with a welcome and introductions, and a brief review of the process to be used in structuring the meeting. This is followed by an overview of the CALFED program.
- 2) The main portion of the agenda for the Scientific Review Panel has been organized according to a series of 12 broad questions that focus on the structure and underlying hypotheses supporting the ERPP. The questions have been drafted and revised through many iterations at the Bay Delta Advisory Committee (BDAC) Ecosystem Work Group.
- 3) At its discretion, the Panel may choose to reword or reorder questions, or to add or delete questions.

- 4) Each agenda item will begin with a brief statement of the question, followed by a 15-20 minute presentation by CALFED Program staff to set the context for the deliberations. Next, the Panel will deliberate on the main question and subquestions as stated in the agenda.
- 5) During the deliberations, Technical Advisors will be called upon by panelists to illuminate questions relevant to their expertise. If Technical Advisors feel strongly that an important point needs to be interjected, they will signal to the Panel Chair or the Facilitation Team.
- 6) At the end of the agenda item the Panel Chair and Facilitation Team will sum up the results, with particular emphasis on the following items, as appropriate:
  - the "sense of the group," including apparent areas of scientific agreement and residual uncertainty or disagreement;
  - recommendations for strengthening the ERPP; and
  - suggested next steps in adaptive management
- 7) On Day Four of the panel, the group will review the deliberations and recap its findings and recommendations for each question. At this time, the Panel may find that its deliberations on a later question could amend the preliminary summary for an earlier question.

### **Meeting Summary**

- 1) The Facilitation Team, working with the Panel, will be responsible for preparing a Meeting Summary to summarize the results of deliberations. The Meeting Summary is envisioned as a synthesis of discussion; it is not intended to be a transcript. A 25-40 page document is anticipated, with responses to each of the questions, as well as synthesis of public comments.
- 2) Individual Panelists may elect to contribute portions of the Meeting Summary; these assignments will be made on or before Day Four of the workshop. Regardless of whether they contribute text, all Panelists will have an opportunity to review and revise the draft during the second and third weeks of October.
- 3) The Meeting Summary will be completed by October 31, 1997.
- 4) The Meeting Summary will then be reviewed and discussed at the November meeting of the BDAC Ecosystem Work Group.
- 5) The results of Scientific Review, including the commentary from the BDAC Work Group meeting, will be presented to the full Bay Delta Advisory Committee in December.